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TO: ALL AFR PERSONNEL

CLASSIFICATION/UNCLASSIFIED
OPER/CAFR/MAJCOM COMMANDER TASKS TO STAFF AND SUBORDINATE UNITS/
MSGID/ORDER/AFRC A3/10/

Ref/A/CAFR/MAJCOM COMMANDER TASKORD 2024-01/

ORDTYPE/TASKORD/AFRC A3/10/

NARR/(U) This is a Chief of Air Force Reserve (CAFR)/AFRC Commander TASKORD of command priorities to direct AFR personnel to complete tasks in support of (ISO) individual and Unit of Action (UoA) readiness.//

TIMEZONE/Zulu//

GENTEXT/SITUATION/

1. (U) Situation. A dynamic strategic environment demands we evaluate our focus and purpose. Our Secretary and Chief's direction is clear: Fly, Fix, and be ready to Fight. This requires a modernized and effective force organized, trained and equipped to deter conflict and prevail against any threat. Limited budgets demand difficult choices to prioritize and align resources, demonstrated by new missions, legacy system divestitures, and deliberate force structure shifts. Leaders will continue to generate readiness while fully supporting our Airmen as we focus on being Ready Now and Transforming for the Future.//

GENTEXT/MISSION/

2. (U) Mission. The Air Force Reserve is efficient, experienced, accessible and lethal— This is the Reserve Advantage. Our MAJCOM will concentrate on developing mission-ready Airmen to meet Combatant Command (CCMD) requirements and resourcing the AEW 2.0 force presentation model to meet Joint Force warfighting demands.//

GENTEXT/EXECUTION/

3. (U) Execution.

3.A. COMMANDER INTENT. (U) The strategic priorities and emphasis of this command will enable the Reserve Advantage through two priorities:

3.A.1. PRIORITY 1: Ready Now!

3.A.2. PRIORITY 2: Transforming for the Future.

3.A.3. Purpose. We will accelerate our ability to present warfighters certified in the AFFORGEN cycle, while the Air Force Reserve will serve as the experts in designing,

implementing and executing Units of Action (UoA).

3.A.4. Method. Success depends on our people. We will continue to recruit and retain a committed force, care for our Airmen and families, and prioritize enlisted development. To transform, we will reform our organization, use data to make informed decisions, take sensible risks, and clearly communicate challenges. My intent is to prioritize every dollar and grant commanders maximum flexibility, while holding all staff and command levels accountable for this strategy's execution. Consistent, multi-directional communication and collaboration are expectations for all leaders and stakeholders. *"We want to recruit, train, equip, and field the world's most powerful, lethal, and technologically advanced military to protect our interests, deter wars, and—if necessary—win them quickly and decisively, with the lowest possible casualties to our forces. And we want a military in which every single servicemember is proud of their country and confident in their mission."* --2025 National Security Strategy.

3.B. Concept of Operations (CONOPS).

3.B.1. (U) All personnel must always maintain accountability and basic readiness. Actively generate personal and unit readiness, strictly adhering to standards. Prevent any loss of currency or proficiency, as it wastes time and funds. Do not wait for your unit; proactively use all available tools and resources. Understand and apply the Commander's intent to execute the mission with disciplined initiative. You are accountable for your readiness and your role as a warfighter.

3.B.2. (U) Squadron Commanders and Senior Enlisted Leaders (SELs) must cultivate a warfighter mentality, ensure unit cohesion, and develop and retain Airmen prepared for conflict. Prepare your Airmen to outthink adversaries and operate in degraded, disconnected, and highly contested environments. Embrace mission command principles. Use deliberate analysis to balance risk to mission and risk to force to meet global demands and Secretary priorities.

3.B.3. (U) Wing and Group Commanders, Wing Command Chiefs, and Group SELs must move with speed. Understand the readiness of your units, operational demands, and resource needs. You will be graded on the full execution of your Flying Hour Program (FHP), annual budget, and Unit Manning Document (UMD). Embrace mission command, empowering subordinates at the lowest level and accepting managed risk. You are responsible for your organization's culture; set the example and enforce non-negotiable standards. Ensure recurring communication across all units to convey intent, resourcing, and expectations. Quickly identify and elevate challenges. Prioritize lead Unit Type Code (UTC) manning and units in the Prepare and Certify phases; you may accept risk for units in the Reset phase.

3.B.4. (U) NAF Commanders and NAF Command Chiefs. NAF commanders are responsible for subordinate units and accountable for their efficient use of all resources. Establish Units of Action where applicable per HAF guidance. Deliver ready Airmen through training, exercises, and certification. Support RegAF augmentation when needed. Encourage and support subordinate units to accept managed risk to meet strategic demands.

3.B.5. (U) HQ AFRC, AF/RE, and DRUs. All HQ, RE and DRU staff will focus on rapid reform to enable decision support and strategy implementation. Align all activities to support Unit of Action implementation and generate combat power without

compromising priorities. Drive success through collaboration and reform, enabling decision-making at the unit level to optimize resource allocation. Excel in our four foundational activities.

3.B.5.A. (U) Generating Readiness – Employing Resources.

3.B.5.B. (U) Planning and Programming – Aligning Resources.

3.B.5.C. (U) Budgeting and Execution – Executing Resources.

3.B.5.D. (U) Human Capital Management – Balancing Resources.

3.B.6. (U) AFR Mobilization Assistants (MA), Reserve Advisors (RA) and Individual Mobilization Augmentees (IMA) are critical for effective partnerships with the Active Component (AC). MAs and RAs must be trusted advocates for AC leaders and AFR capabilities and concerns. Align AFR forces with AC requirements while representing AFR equities.

3.C. Tasks.

3.C.1. (U) All AFRC Airmen (AGR, ART, Civilian, TR, IMA, AFRC-Assigned Airmen)

3.C.1.A. Task(s).

3.C.1.A.1. (U) (AGR, ART, TR, IMA, AFRC-Assigned Airmen) Maintain readiness to support Combatant Commanders.

3.C.1.A.1.A. (U) Achieve and maintain AFSC proficiency, including timely upgrade training.

3.C.1.A.1.B. (U) Ensure medical readiness.

3.C.1.A.1.C. (U) Maintain Ready Airman Training (RAT) and Mission Ready Airmen (MRA) currency.

3.C.1.A.1.D. (U) Maintain daily physical fitness and pass fitness assessment.

3.C.1.A.1.E. (U) Pursue professional development (PME, CBTs, AAD, Official/ Unofficial courses).

3.C.1.A.1.F. (U) Ensure security readiness and clearance eligibility.

3.C.1.A.1.G. (U) Maintain family and employer readiness.

3.C.1.A.2. (U) (Civilians) Enable unit readiness.

3.C.1.A.2.A. (U) Allocate resources to meet assigned missions.

3.C.1.A.2.B. (U) Execute resources with speed to support assigned mission.

3.C.1.B. (U) Desired End State. All AFR personnel are resilient, ready for any operational environment and meet all readiness requirements for their AFFORGEN phase or institutional mission.

3.C.2. (U) Squadron Commanders and SELs

3.C.2.A. Task(s).

3.C.2.A.1. (U) Build a ready force.

3.C.2.A.1.A. (U) Fully manned – Advertise and level all authorized vacancies and recruit persistently.

3.C.2.A.1.B. (U) Fully aligned – Align positions to generate combat power (status & rank).

3.C.2.A.1.C. (U) Fully trained – Ensure Airmen are fully proficient in AFSC, UTC, RAT, and MRA tasks.

3.C.2.A.1.D. (U) Prioritize AFFORGEN events for units to meet 100/200/300/400-level training and certification requirements.

3.C.2.A.1.E. (U) Equipped for combat – All required equipment ready to deploy IAW AFFORGEN phase.

3.C.2.A.1.F. (U) Foster and maintain a culture of fitness – Lead by example and enforce standards of fitness, discipline and conduct.

3.C.2.A.1.G. (U) Medical Readiness – Ensure all Airmen are medically ready and combat fit.

3.C.2.A.1.H. (U) Validated – Verify resource capacity and capability in DRRS and validate through Combat Readiness Exercises.

3.C.2.A.1.I. (U) Professionally developed – Prioritize funding for PME, Total Force, and Academia/Civilian sector courses.

3.C.2.A.2. (U) Lead your unit with mission-driven purpose.

3.C.2.A.2.A. (U) Develop and execute an annual training plan that includes all AFSC upgrade requirements.

3.C.2.A.2.B. (U) Establish a sustainable mentoring program for all assigned Airmen.

3.C.2.A.2.C. (U) Equip Airmen with the proper tools to monitor and plan individual progress.

3.C.2.A.2.D. (U) Develop a unit annual Financial Plan (FINPLAN) based on readiness priorities and projected manning to sustain appropriate AFFORGEN readiness requirements.

3.C.2.A.2.E. (U) Leverage the Flying Hour Program (FHP) tool for execution review and validation (Flying units). Meet monthly and annual flying training plans adjusting monthly to meet annual training plan.

3.C.2.A.2.F. (U) Commanders and SELs will be graded on the full execution of your annual budget and UMD.

3.C.2.A.3. (U) Prioritize resiliency.

3.C.2.A.3.A. (U) Communicate directly and consistently with families.

3.C.2.A.3.B. (U) Support Airmen and families with all available resources.

3.C.2.A.3.C. (U) Incorporate Stress Inoculation scenarios into AFSC training and exercises.

3.C.2.A.3.D. (U) Fully use all aspects of the Key Support Liaison Program.

3.C.2.A.3.E. (U) Identify and address Quality of Life (QoL) challenges, implement local initiatives where possible, and elevate challenges when necessary.

3.C.2.A.4. (U) Fully execute your unit budget and UMD.

3.C.2.A.4.A. (U) Operationalize Retention and Recruiting – Focus attention to maintain a ready, experienced force.

3.C.2.B. (U) Desired End State. Commanders have aligned resources to build a ready force optimized for the Unit of Action model. Your units are led by strong command teams, fully manned with combat-ready warfighters, and prepared to mobilize. Airmen are professionally developed, integrated with Total Force partners, and share a strategic mindset.

3.C.3. (U) Wing and Group Commanders, Wing Command Chiefs, Group SELs.

3.C.3.A. Task(s).

3.C.3.A.1. (U) Build/implement detailed annual training plan for all subordinate units.

3.C.3.A.1.A. (U) Plan all required exercise participation (Combat Readiness Exercises) aligned with AFFORGEN phases including # of participants, funding required and objectives.

3.C.3.A.1.B. (U) Align proficiency training with resourcing by AFFORGEN phase.

3.C.3.A.1.C. (U) Develop a UTA schedule and AT plan focused on training objectives and professional development.

3.C.3.A.1.D. (U) Collaborate with RegAF partners for aircraft and simulator access to meet training requirements (Classically Associated units).

3.C.3.A.1.E. (U) Seek opportunities across NAFs to build interoperability and capacity.

3.C.3.A.2. (U) Build/implement detailed annual flying hour plan.

3.C.3.A.2.A. (U) Identify all on-station and off-station flying activity.

- 3.C.3.A.2.B. (U) Define average sortie duration, turn patterns, required configurations.
- 3.C.3.A.2.C. (U) Identify Monthly Operations & Maintenance (O&M) day requirements.
- 3.C.3.A.2.D. (U) Track and measure execution against the annual plan using the FHP tool.
- 3.C.3.A.2.E. (U) Adjust future monthly plans to mitigate under-execution.
- 3.C.3.A.2.F. (U) Forecast flying hour requirements and articulate FY execution capability.
- 3.C.3.A.2.G. (U) Develop innovative ways to ensure full execution of FHP (i.e. Fight-Tank-Fight, Engine Running Crew Changes, Hot Pits, etc.).
- 3.C.3.A.2.H. (U) Quickly identify and turn-in unexecutable flying hours for redistribution.
- 3.C.3.A.2.I. (U) Leverage rebalancing opportunities through NAF/CCs with AFRC/A3 coordination
- 3.C.3.A.3. (U) Build and execute annual manning plan.
- 3.C.3.A.3.A. (U) Follow the annual HCM Strategy and Execution Procedures.
- 3.C.3.A.3.B. (U) Audit your UMD against your assigned roster monthly. Level unit manning quarterly by reducing overages and overgrades.
- 3.C.3.A.3.C. (U) Advertise 100% of authorized vacancies in Human Capital Management (HCM) systems.
- 3.C.3.A.3.D. (U) Work with Air Force Recruiting Service to target recruiting to vacancies.
- 3.C.3.A.3.E. (U) Maintain Reserve Service Commitments (RSCs) to ensure Return on Investment (ROI).
- 3.C.3.A.3.F. (U) Execute a fair, transparent and repeatable promotion process based on competency and skills.
- 3.C.3.A.3.G. (U) Coordinate with NAF, AFRC and HAF to implement XABs and ATFs transitioning to AEWs in 27.2.
- 3.C.3.A.3.H. (U) Fully execute UMD through recruiting and retention initiatives.
- 3.C.3.A.4. (U) Build a Wing FINPLAN (annual financial strategy).
- 3.C.3.A.4.A. (U) Create a monthly plan to execute RPA, AT and IDT, to meet readiness goals accounting for potential Continuing Resolution (CR).
- 3.C.3.A.4.B. (U) Organize requirements into basic categories.
- 3.C.3.A.4.B.1. (U) Unit health (supports leadership team, UTM, UHM, UFPM, UDM).

- 3.C.3.A.4.B.2. (U) Long term orders (critical to mission and greater than 90 days).
- 3.C.3.A.4.B.3. (U) Exercises – supports unit participation in critical training events, AFFORGEN appropriate requirements and Readiness Evaluations.
- 3.C.3.A.4.B.4. (U) Other – unit discretion.
- 3.C.3.A.4.B.5. (U) Identify funds to support travel – O&M, RPA.
- 3.C.3.A.4.C. (U) Clearly identified AMRT, AMRT 2, MTP requirements by name and unit.
- 3.C.3.A.4.D. (U) Follow the annual Strategic Financial Execution Procedures.
- 3.C.3.A.5. (U) Build a Wing FINPLAN (annual financial strategy).
- 3.C.3.A.5.A. (U) Oversee wing upgrade and certification training.
- 3.C.3.A.5.B. (U) Direct each unit to detail UTA goals for AFSC upgrade training in their annual plan.
- 3.C.3.A.5.C. (U) Track progress and training record documentation monthly for all Airmen in upgrade training. Hold leaders accountable for subordinates' progress.
- 3.C.3.A.5.D. (U) Leverage HAF/AFRC applications/tools to monitor readiness, training, manning, and financial awareness.
- 3.C.3.A.5.E. (U) Assess potential with emphasis on demonstrated technical skills, duty qualification, training progress, required competencies and ability to execute in-garrison and deployed responsibilities commensurate with rank.
- 3.C.3.B. (U) Desired End State. Commanders and SELs have optimized all resources to ensure a ready force that meets AFFORGEN requirements, with a continuous improvement plan in place. Senior Leaders have a detailed, executable, and inspectable training plan that maximizes combat capability and professional development. Airmen have an enterprise perspective and are fully supported. All reform efforts focus on development, training, and pay. Airmen's time is valued with appropriate training at every opportunity.
- 3.C.4. (U) NAF Commanders and NAF Command Chiefs.
 - 3.C.4.A. Task(s).
 - 3.C.4.A.1. (U) Ensure units are mission ready and resourced to fully support lead UTCs.
 - 3.C.4.A.1.A. (U) Optimize NAF resources to support units in the Prepare and Certify phase by identifying training capacity (schools, flying hours, manpower and RPA funding).
 - 3.C.4.A.1.B. (U) Identify resource deficits or surpluses and work with appropriate MAJCOM staff to reallocate.

- 3.C.4.A.1.C. (U) Identify and budget for joint training and exercise opportunities to enhance joint capabilities; Prioritize and direct exercises for AFFORGEN certifications.
- 3.C.4.A.1.D. (U) Prioritize resources for professional development.
- 3.C.4.A.1.E. (U) Validate subordinate wings' implementation and execution of Units of Action and Air Expeditionary Wing commands.
- 3.C.4.A.1.F. (U) Work with AFRC and RE staff to realign and resource appropriate rank structure.
- 3.C.4.A.2. (U) Validate unit readiness IAW AFFORGEN model.
- 3.C.4.A.2.A. (U) Prioritize exercise funding for units in the AFFORGEN Certify phase.
- 3.C.4.A.2.B. (U) Coordinate wing certification with the lead MAJCOM and AFRC Exercises and Training Directorate (AFRC/A7).
- 3.C.4.A.2.C. (U) Guide subordinate units on prioritizing and resourcing development opportunities (quality balanced with quantity).
- 3.C.4.A.2.D. (U) Accept risk in the AFFORGEN Reset phase while prioritizing resources across all phases and maintaining basic readiness.
- 3.C.4.A.3. (U) Monitor and report execution of critical resources.
- 3.C.4.A.3.A. (U) Evaluate ROI by balancing resource expenditure with training and readiness needs. Enforce RSCs, limit early Time on Station (TOS) waivers and ensure all exercises/TDYs/Training drives readiness.
- 3.C.4.A.3.B. (U) Advertise 100% allocated FTE quota vacancies (AGR, ART, Civilian).
- 3.C.4.A.3.C. (U) Monitor and execute all financial resources (RPA, O&M, AMRT, AMRT 2, MTP).
- 3.C.4.A.3.D. (U) Analyze Flying Hours execution ensuring wings adjust as needed to meet annual plans. Redistribute flying hours within NAF (with AFRC/A3 coordination); or across NAFs as required.
- 3.C.4.A.3.E. (U) Increase retention accountability at the Squadron and Wing levels.
- 3.C.4.A.3.F. (U) Actively participate in Strategic Communications across the NAF.
- 3.C.4.B. (U) Desired End State. Commanders and CCMs make informed resourcing decisions, balancing risk across wings and mission areas. Reform efforts enable the agile delivery of critical resources for the Unit of Action structure. Ensure wing training, manning, and financial plans are aligned and resourced. Senior Leaders validate the readiness of subordinate units and communicate the impacts of all force structure

changes.

3.C.5. (U) HQ AFRC, AF/RE, and DRUs.

3.C.5.A. Task(s).

3.C.5.A.1. (U) Implement Units of Action.

3.C.5.A.1.A. (U) Collaborate: Develop the AEW 2.0 Implementation Plan with AFRC, AF/RE and NAF Command Teams. AFRC/A3 will lead the overall effort and assess progress.

3.C.5.A.1.B. (U) Organize AEWs – (led by AFRC/A3 and informed by AFRC/A1 and AFRC A5/A8) Identify gaps and re-align/program resources to support CCMD rotational requirements.

3.C.5.A.1.C. (U) Train AEWs – (led by AFRC/A7 in coordination with FGC); Ensure compliance with UoA TASKORD certification training and exercise requirements, CTG and track process for implementation.

3.C.5.A.1.D. (U) Equip AEWs/MGFES/MSTs/CETs/CGTs – (led by AFRC/A4 and informed by AFRC/A3); Identify and allocate/re-allocate equipment to enable UoA readiness. AFRC/A1 will track manpower and recruiting against UoA AFSC requirements.

3.C.5.A.1.E. (U) Assess – (led by AFRC/IG in coordination with AFRC/A3) Establish criteria and measurable rubric to assess AEW readiness.

3.C.5.A.1.F. (U) Surveil – (led by AFRC/A1) Ensure relevant HCM principles are applied to force generation and presentation.

3.C.5.A.1.G. (U) Certify- (led by AFRC/A7) Formalize AEW readiness through NAF/CC certification and WG/CC certification of MGFE/CET/CGT elements. Supported by HQ AFRC. (NOTE: Medical certifications rest with SG via AFMEDCOM guidance).

3.C.5.A.2. (U) Lead functional areas effectively.

3.C.5.A.2.A. (U) Align HQ AFRC staff to effectively execute the four foundational activities of generating readiness, planning and programming, budgeting and execution, and human capital management through CPI event results.

3.C.5.A.2.B. (U) Develop and implement mission-enabling enterprise control measures to maintain balance, accountability and set conditions for success at NAF and Wing level.

3.C.5.A.3. (U) Develop and Implement a Battle Rhythm for corporate processes.

3.C.5.A.3.A. (U) Identify timelines and inputs/outputs for all foundational activities.

3.C.5.A.3.B. (U) Incorporate inputs/outputs into staff tasks and requirements and the normal battle rhythm.

3.C.5.A.3.C. (U) Pursue well-staffed, synchronized, coordinated and effective processes to support readiness and reform IAW JP-1's Boards, Bureaus, Centers, Cells, Working Groups (B2C2WG).

3.C.5.A.4. (U) Develop and Implement data informed process and decision support.

3.C.5.A.4.A. (U) Deliberately recruit, train, and retain data professionals to deliver state-of-the-art analytics.

3.C.5.A.4.B. (U) Build a data culture through Wing Road Shows, demonstrating data access, application use and role-based training.

3.C.5.A.4.C. (U) Develop strategies, processes, technologies and policies to govern data, aligning with DoW and the total force. Promote cross-functional cooperation, transparency and real-time data sharing.

3.C.5.A.4.D. (U) Modernize data infrastructure and use predictive analytics, machine learning and artificial intelligence to enhance decision making and operational performance.

3.C.5.A.4.E. (U) Prioritize data and analytics efforts on our foundational corporate strategies (Financial Management, Programming, Manpower, and Flying Hours) to gain efficiencies and integrate feedback mechanisms to evaluate decisions and measure impact.

3.C.5.A.5. (U) Prioritize Human Capital Management and Manpower Resource Alignment.

3.C.5.A.5.A. (U) Optimize and align manpower resources with AFR unit, AF, and Joint strategic priorities.

3.C.5.A.5.B. (U) Outline and describe professional development opportunities.

3.C.5.A.5.C. (U) Assess the effectiveness of recruiting and retention initiatives and incentives.

3.C.5.A.5.D. (U) Develop COAs to optimize the IMA portfolio against mission. (led by AFRC/CCI IAW direction in WARNORD 2024-01, dated 22 July 2024).

3.C.5.A.5.E. (U) Develop and execute an end strength strategy that supports UoA implementation and staff requirements at unit level.

3.C.5.B. (U) Desired End State. Our HQ staffs and processes are reformed, enabling agile, transparent, and real-time resource allocation. Collaborative efforts inform policy and programming, creating decision space for senior leaders. Our HQs expertly build a POM that aligns resources with mission requirements. Our financial strategies preserve unit readiness and empower wings. UMDs reflect mission and Airmen needs. Directors and staffs are relentless advocates for CAFR's priorities. We are trusted wingmen, known for our due diligence and data expertise.

3.C.6. (U) AFR MAs/RAs/IMAs.

3.C.6.A. Task(s).

3.C.6.A.1. (U) (MA/RA) Identify and communicate resource, capability and communication strengths and gaps.

3.C.6.A.1.A. (U) Remain sync'd with RE and AFRC staffs through monthly MA meetings, quarterly feedback.

3.C.6.A.1.B. (U) Drive topics and discussion for effective Staff-to-Staff engagements.

3.C.6.A.1.C. (U) Provide data, requirements and concerns from your command to CAFR/CC prior to key leadership events.

3.C.6.A.2. (U) (MA/RA) Align, synchronize, and advocate for AFR missions, personnel and capabilities.

3.C.6.A.2.A. (U) Maintain a high level of awareness of AFR capabilities, programming and emerging mission changes especially those driven by UoA initiatives.

3.C.6.A.2.B. (U) Present and defend AFR equities to partners.

3.C.6.A.2.C. (U) Educate Total Force partners on best practices for access and use of AFR members to leverage experience and expertise.

3.C.6.A.2.D. (U) Assist CAFR with Reserve Allies and Partners Program (RAPP) initiatives.

3.C.6.A.3. (U) (RA/IMA) Provide functional support for our IMAs.

3.C.6.A.3.A. (U) Provide functional expertise to AC unit and commit to professional development.

3.C.6.A.3.B. (U) Support the Individual Reserve Portfolio Strategic Alignment and communicate changes to mission partners.

3.C.6.A.3.C. (U) Assist with IMA oversight, training and mentoring.

3.C.6.A.3.D. (U) Assist IMAs overcome obstacles to pay, readiness and service.

3.C.6.A.4. (U) (IMA) Maintain readiness and responsiveness.

3.C.6.A.4.A. (U) Fully participate up to your funding level.

3.C.6.A.4.B. (U) Excel in your assigned duties.

3.C.6.A.4.C. (U) Provide surge capacity when required.

3.C.6.A.4.D. (U) Maintain appearance, fitness and readiness standards.

3.C.6.B. (U) Desired End State. MAs, RAs and IMAs are trusted and valued members of your assigned staffs. Consistent two-way communication ensures the AFR is best postured to meet MAJCOMs, CCMDs, and Agencies needs while also caring for our Airmen and applying resources effectively.//

GENTEXT/FORCE SUSTAINMENT/

4. (U) Force Sustainment. N/A.//

GENTEXT/COMMAND, SIGNAL, AND COMMUNICATIONS/

5. (U) Command and Signal.

5.A. (U) Coordinating Instructions. Coordination across all stakeholders is essential to synchronizing and aligning AFR priorities. Staff activity is the primary driver in the development and execution of readiness, resourcing, and human capital management strategies. Senior leaders (all E-9/O-6's and above) should be familiar with AFR corporate processes and the forums (CUB, POM, FMB, RMC, etc.) used to execute and assess strategic priorities.

5.B. Command and Control.

5.B.1. (U) This TASKORD format will continue for subsequent updates to all personnel as a means of consistent communication regarding expectations and orders. HQ AFRC has created a SharePoint for the collection and tracking of this TASKORD's deliverables.

5.B.1.A. (U) NAF/Wing/Group/RIO CC/Squadron Senior Leadership/Command Teams and Command Directorate Leadership Teams will update existing execution plan to this TASKORD to define their expectations, methods of accountability and times of review.

5.B.1.B. (U) NAF/CCs will participate in Readiness Review forums one time per quarter, aligned with VCSAF readiness reviews. AFRC/CC will preside with HQ AFRC/A3 organizing and leading forums (Task Order efforts impact on unit readiness).

5.B.1.C. (U) All elements of the TASKORD will be evaluated by IG Inspectors and POAs during/within established corporate processes, Unit Effectiveness Inspections (UEI) Capstones, Headquarters Inspections, On-Site Visits, Continual Evaluations (CE), and Combat Readiness Inspections (CRI) at every level of command.

5.B.1.D. (U) The AF/RE-D, AFRC/CD, AF/RE MA and AFRC/CC MA will have primary responsibility for ensuring that the tasks herein are completed.

5.C. (U) Acknowledgment Instructions. All AFRC Wing and Wing equivalent commanders and Command Chiefs/SELs, NAF and ARPC commanders and Command Chiefs/SELs, AFRC/DS, AF/RE-D, FGC/CC, 367 RCG/CC, and RIO/CC and Command Chiefs/SELs will report acknowledgment of this TASKORD at https://usaf.dps.mil/sites/HQAFRC/CAFR/SitePages/TASKORD-Acknowledge_2026-01.aspx NLT 15 Mar 2026. Acknowledgment will attest that the respondent and all assigned units and personnel have:

5.C.1. (U) Received the TASKORD.

5.C.2. (U) Are aware of their assigned tasks.

5.C.3. (U) Understand the timeline for stated deliverables.

5.D. Points of Contact (POCs).

5.D.1. (U) This TASKORD is released at the direction and authority of the CAFR by AFRC/A33 (CUOPS) with POC information listed below.

Org Symbol - Org name - Action Officer Name	Info	Emails
HQ AFRC/A33 - Current Operations - Mr. Brian Schmanski - Lt Col Brendan Ballert	Duty Hours (ZULU): 1130z-2030z	Action Officer NIPR: brian.schmanski.2@us.af.mil
	DSN: 312-472-5927	NIPR Org Account: TBD
	COMM: 478-222-5927	SIPR Org Account: N/A
HQ AFRC/Command Center - MSgt Aswad Amen Ra	Duty Hours (ZULU): 24/7	Action Officer NIPR: aswad.amen_ra@us.af.mil
	DSN: 312-497-0680	NIPR Org Account: AFRC.Command.Center@us.af.mil
	COMM:478-327-0680	SIPR Org Account: USAF.Warnerrobins.AFRC.mbx.command-center@mail.smil.mil
HQ AFRC/Battle Watch - Mr. William Parsons	Duty Hours (ZULU): 24/7	NIPR Org Account: FGC.Battlewatch@us.af.mil

Authentication.

Healy, John P., Lt Gen, USAF, CAFR/AFRC Commander; DSN 312-497-1007

Acknowledge: Yes, as directed in 5.C.